

LEE PUBLIC LIBRARY  
MINUTES OF THE TRUSTEES MEETING

Date: November 9, 2011

Time: 5:30 pm

Held at the Lee Library

Present: Annie Gasowski, Peg Dolan, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia; Sharon Taylor.

Minutes of last meeting: Accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 11/7/2011, the operating budget was \$8670.52; the balance in the non-lapsing account was \$1743.93; and there is \$5,717.42 in the Special Projects Fund. Cynthia and Sharon have been working on simplifying the cash handling process per the auditors' recommendations.

Library Director's Report. [Separate document, attached]

Old Business:

Budget FY 2012-2013. The trustees will hold a budget work session on Tuesday, 11/22 at 5 pm..

E-Reader Policy. The trustees agreed to accept the e-reader borrowing policy as amended – Cynthia will incorporate the final changes and also see about creating a pdf document that could be posted on the library website.

Interlibrary Loan Van Petition. Patrons have been very supportive; the deadline is 11/16/2011.

New Business:

The trustees discussed the pros and cons of reviving the Town Center Committee; and agreed to emphasize the value of the Lee Library to the citizens of Lee in the next Town Crier article. Cynthia and Peg will meet with the FOL on Monday, 11/21/2011, to discuss support for the new Library Community Center.

The meeting adjourned at 6:55. The next regularly scheduled meeting will be on December 14 at 4:45 pm at the library.

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Director's Report  
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**Programming**

193 attended children's programs during the month of October.  
49 adults came to 4 different programs in October.

**Upcoming Programs:**

**NaNoWrMo** Every Saturday during November

**E-Reader night** Monday, November 28, 7pm

**Friends Holiday Concert** Saturday, December 3

**Tea Party** for adults in Saturday, December 17

**Staff meeting** All library staff attended the 9:00AM meeting. Discussion included the new Nook and Kindle, value of promoting programs at the desk, continuing the Book Sale through the winter, upcoming programs and free online training with Ebsco. We are looking for guest artists and crafters for displays. We also reviewed standard circulation guidelines.

**Community** I was asked to be one of the judges to help choose Oyster River High School's Poet Laureate. The event took place at the Durham Public Library. Five very talented finalists read their poems. Daniel Belshaw was chosen as the new Poet Laureate. Aidan Bolduc (Lee resident), Lydia Beller-McKenna, Catherine Geiger and Anna Genes (Lee resident) were the finalists.

**Friends of the Lee Library** had a visit from Lee resident and Rotary member Arthur Bradbury who presented an offer from the Rotary to pay for half of the cost of a telescope from the New Hampshire Astronomical Society. Marc Stowbridge from the New Hampshire Astronomical Society then informed the group that Lee Public Library would be receiving the telescope free of charge thanks to a grant New Hampshire Astronomical Society recently received.

The Friends decided not to do the holiday house tour but just do the Holiday concert for this year, December 3.

The Museum of Fine Arts passes they purchased are now available.

**E-Readers** – The Nook is circulating among staff. It now has everything it needs to be checked out on the 28<sup>th</sup>. People who come to the program can put their name and number on a slip of paper that night. We will draw out the first two names, and reserve the others. Eleven books are now downloaded on the Kindle and will be ready for circulation by the night of the E-Reader event.

**Volunteers** have been very helpful with shelf reading, receiving material, sorting donations and organizing an album with newspaper clippings of Lee.